



# AGENDA

## Council Meeting

**Tuesday, March 28, 2023 - Hybrid - Council Chambers/YouTube - 9:00 AM**

### 1. LAND ACKNOWLEDGEMENT

We are meeting today on the traditional territory of many nations including the Huron-Wendat, Anishnaabe, and the Haudenosaunee peoples. We acknowledge our shared obligation to respect, honour and sustain these lands and the natural resources contained within. We honour their cultures and celebrate their commitment to this land. We would also like to acknowledge the Mohawk and Algonquin nations whose traditional and unceded territory we are gathered upon today. Hastings County is situated on treaty land that is steeped in rich Indigenous history and home to many First Nations, Métis and Inuit people.

### 2. DECLARATION OF PECUNIARY INTEREST

### 3. APPROVAL OF AGENDA

- 3.1. Agenda of the Special Budget Meeting of the Council of the Municipality of Marmora and Lake for Tuesday, March 28, 2023.

**Recommendation:**

That the Agenda for the Special Budget Meeting of the Council of the Municipality of Marmora and Lake for Tuesday, March 28, 2023, be approved.

### 4. STAFF REPORTS

- 4.1. Report by Jennifer Bennett, outgoing Deputy Clerk/Communications Director  
 Re: Request for Service Overview  
[2023-03-28\\_Report by Jennifer Bennett\\_RFS](#)

3 - 5

**Recommendation:**

That Council receives the information.

- 4.2. Report by Jennifer Bennett, outgoing Deputy Clerk/Communications Director 6 - 12

Re: Correspondence Received Regarding Budget Considerations  
[2023-03-28 Report by Jennifer Bennett Budget Correspondence](#)  
[Bring Lifegaurds Back! 2023](#)  
[Anne MacNeill Redacted](#)  
[Hastings Hospice Request](#)

**Recommendation:**

That Council receives the information.

- 4.3. Report by Steve Szczepaniak, Municipal Treasurer 13 - 71

Re: 2023 Draft Budget Adjustments  
[2023-03-22 - Budget Adjustments - Treasurer Report](#)  
[2023-03-22 Final Draft Budget](#)

- 4.4. Approval of 2023 Proposed Budget

**Recommendation:**

That the 2023 operating and capital budget and all revenues and expenditures, fees and contributions to reserve funds included in the budget be adopted as amended;

That any surplus or deficit in the winter control budget at year-end be transferred to or funded from the winter control reserve, subject to overall year-end position.

That the Municipal Treasurer and/or CAO be authorized to make year-end adjustments to the year-end surplus, to and from reserves and to and from various capital allocations to a maximum of \$25,000 in order to properly manage the annual surplus, maximize reserve balances and fully fund capital expenditures.

## 5. CONFIRMING BYLAW

- 5.1. **BYLAW NUMBER 2022-22** 72

Being a bylaw to confirm the proceedings of the Special Budget Meeting of Council held on the 28th day of March, 2023.  
[2023-22 Confirming Bylaw - Special Budget Mar 28](#)

## 6. ADJOURNMENT



# Staff Report

## Strategic Priority:

- Communication and Transparency
- Finance and Service Improvement
- Data Supported Planning

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**To:** Mayor and Council  
**From:** Jennifer Bennett, Deputy Clerk/Communications Director  
**Meeting Date:** March 28, 2023  
**Subject:** Request for Service Report

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## PURPOSE

To inform Council on the daily requests for service received by the public.

## RECOMMENDATION

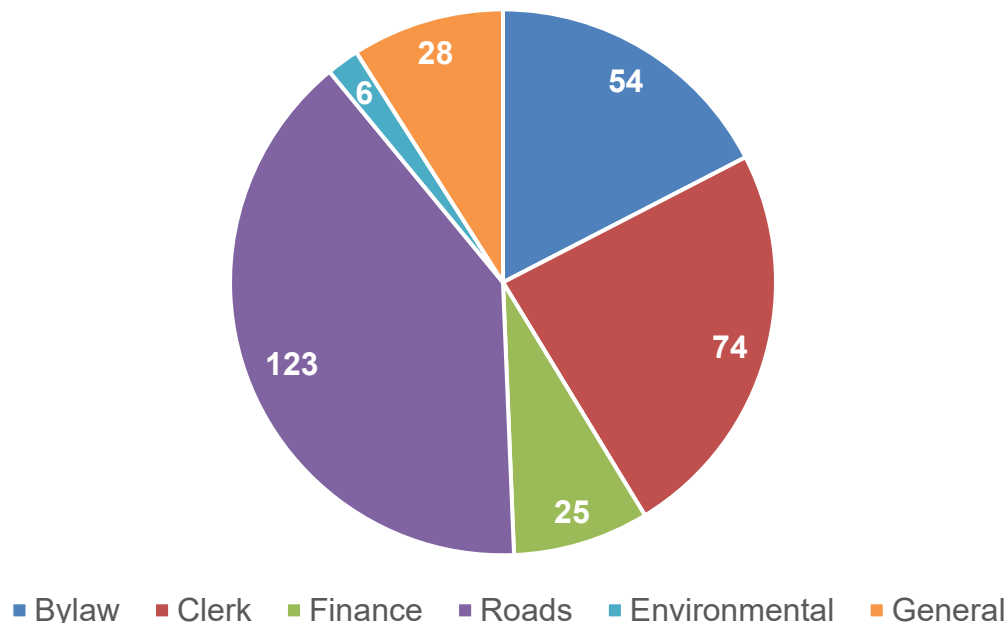
That Council receives the information.

## BACKGROUND

The Request for Service form is accessible through the website and allows staff to direct questions to the appropriate department, track progress, and limit duplication of work.

### 2022 Request for Service by Department

Total 309



<b>Year Over Year Comparison</b>			
<b>Department</b>	<b>2021</b>	<b>2022</b>	<b>Increase</b>
Bylaw	6	54	800%
Clerk	5	74	1,380%
Finance	1	25	2,400%
Roads	35	123	251%
Environmental	2	6	300%
General	1	28	2,700%
<b>Totals</b>	<b>50</b>	<b>309</b>	<b>518%</b>

2022 Requests for Service data shows a 518% increase in requests received by staff. This increase can be attributed to a few COVID related factors:

- a) Office staff were working from home at the beginning of the year. As such, staff provided constant communication to drive people to the online form as it was easiest to manage in the work-from-home environment. Requiring the public to fill out the online form allowed for a jump in data collection.
- b) An increase in activity related to local property sales, as well as an influx of renovations, resulted in numerous inquiries about zoning, building, permits, roads, vacant land, etc.

The forthcoming data collected in 2023 may show a decrease since the drive to the online form has declined as the office staff are available to answer questions by phone in real time. For instance, at this time last year (March 20<sup>th</sup>) there were a total of 115 requests, compared to 35 collected through the online form so far this year.

### **Breaking Down the Data**

The **Roads Department** is still receiving the most requests with 123.

The calls break down to:

- Entrance 16
- Brushing 05
- Culverts/Drainage 10
- Lights 07
- Plowing 12
- Potholes 15
- Sidewalks 06
- Signage 11
- Trees 24
- General 17

The **Clerks Department** received 74 requests with a breakdown of:

- Planning & Real Estate 45
- General 29

**Bylaw Enforcement** received 54 requests with a breakdown of:

- Property Standards/Garbage 30
- General 24

## ANALYSIS

Having consistent methods for data collection is the key to following year-to-year trends in service requirements. As stated above, there has already been a decrease in service requests through the online form as staff are available to answer in-office, but that doesn't necessarily mean the impact on staff has decreased at the same rate. Calls and emails that go directly to managers are also not captured in the data.

In the 2021 Census of Population conducted by Statistics Canada, Marmora and Lake had a population of 4,267 living in 1,887 of its 2,578 total private dwellings, a change of 7.9% from its 2016 population of 3,953. Service expectations will continue to increase as the municipality grows.

Respectfully Submitted,

Jennifer Bennett  
Deputy Clerk & Communications Director



# Staff Report

## Strategic Priority:

- Communication and Transparency
- ✓ Finance and Service Improvement
- ✓ Data Supported Planning

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**To:** Mayor and Council  
**From:** Jennifer Bennett, Deputy Clerk/Communications Director  
**Meeting Date:** March 28, 2023  
**Subject:** Public Correspondence

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## PURPOSE

To bring forward all correspondence that should be considered in the budget discussions.

## RECOMMENDATION

That Council receives the information.

## BACKGROUND

Throughout the year, Council has received a few letters from the public requesting consideration at budget time. This year we have 3 letters/emails which are attached to this report.

This chart summarizes issues that were received in these letters/emails:

Name	Considerations	Department
Abby Cassidy	3 Lifeguards	Parks and Recreation
Anne MacNeill	Public Library Roof	Facilities
Heart of Hastings Hospice	Donation	N/A

The public budget meeting was held on March 7, 2023, and there were two speakers:

1. Rachel Corbett spoke in support of the draft budget and was pleased to see investment for the future.
2. Kathy Hamilton spoke opposed to the draft budget with concerns for those on a fixed income.

## ANALYSIS

Staff have received some questions from the public regarding the Draft Budget in addition to the letters and emails noted above. However, correspondence asking to be directed to council through the Clerk is very minimal this year.

Respectfully Submitted,

Jennifer Bennett  
Deputy Clerk & Communications Director  
Administration

Attachments:

- Bring Lifeguards Back! 2023
- Anne MacNeill\_Redacted
- Hastings Hospice Request

To whom it may concern,

My name is Abby and I am the owner of the Marmora Beach Swim Program. Prior to running the Swim Program, I was an employee of Marmora and Lake recreation department. From 2017-2020 when covid took a hit on the recreation industry, I assisted in running the swim program as an instructor, and lifeguarded in the afternoon at either Booster Park, or the Marmora Beach. Therefore. From 12-4pm Monday – Friday lifeguards would be present at the beach(es) supervising swimmers, educating swimmers and ensuring safety standards are met to prevent prevalence of injury. Injuries that did take place, such as cut feet, exhaustion, heat stroke, etc, lifeguards were present to assist the candidate to good health, or send them in the right direction if needed (hospital, doctor, etc). One summer, we even had to remove a child off the bridge, who wanted to jump. Another summer, we called an unattended child's (8 years) parent to come pick them up, as a fish hook was through their finger.

Drowning is the #1 leading cause of death in children aged 1-4, with 3000+ people drowning in the US alone per year. Drownings in Canada, cost Canada a whopping \$191 million in 2018 due to hospitalizations due to drownings. Not only does Canadians face the economic burden of drownings, but also the trauma, tragedy and hurt not only in families effected, but communities effected as well.

The info graphic below outlines where most drownings occur.

As you can note, less than **1% of drownings happen in a lifeguard supervised setting per year.** In a community surrounded by river, lakes, and ponds, it is critical that we do our part in this prevention.



Referencing the graph below, the Lifesaving Society (2022) outlines the preventative actions to aid in the drowning epidemic in Canada.





As you can see, one of the 7 preventative actions is to supervise settings. Additionally, most measures revolve around education.

Ultimately, I am writing this letter to request that (3) lifeguards be added to your budget in the summer of 2023. Up until last year, Marmora and Lake employed typically minimum three lifeguards yearly, to aid in safety at their beaches and facilities.

Not only would supervision by lifeguards at your facility aid in the ultimate safety of not only our beaches but the entirety of the community, lifeguards would gladly aid in education and water safety awareness. Being a town of many opportunities and tourist attractions, water safety education is KE, especially to tourists and new members of the community who may not be aware or familiar of dangers of open water, boating, and swimming in rivers, lakes, ponds, pools, etc.

In previous years, (3) lifeguards would be present at the beach from the first week of July, to the second last week of August (July 3 – August 25 2023) from 12:00pm-4:00pm. This would total 160 hours of pay per employee, equally 480 paid hours for lifeguards over the summer. A very small price to pay, for an essential, needed service. Although (3) lifeguards is beneficial, 2 would be the minimum necessary.

The typical lifeguard wage is \$17/hour (Quinte Sports and Wellness Centre). This wage not only would cover one's time, but the countless hours of training, money spent to be certified, biyearly recertification fees and the great deal of responsibility that comes with the occupation. With \$17/hr, the municipality would be **investing** in their safety while paying less than \$8500.

I truly hope you consider this letter and consider the possibility of granting lifeguards back to the beaches like we have always done to keep community (especially children) safe. It is truly a small price to pay for a very large, important, investment.

I am happy to help organize, interview, check certifications, and recruit certified candidates for lifeguarding positions.

From personal experience (the incident at booster park) I can truly say that lifeguards are necessary. I know if I was in a different place, the severity of the man's injuries could have been

significantly worse. I am happy I was there to help when needed, and I hope that other lifeguards will have the opportunity to do the same.

For further information, please reference the lifesaving society, specifically this link, as it discusses the Canadian Drowning Prevention Plan (2022)

[https://www.lifesaving.bc.ca/Areas/Admin/Content/images/PageResourceFilePdfUpload/PageResourceFilePdf/Resource\\_5329335\\_Canada\\_Drowning\\_Prevention\\_Plan\\_9th\\_Edition\\_2022.pdf](https://www.lifesaving.bc.ca/Areas/Admin/Content/images/PageResourceFilePdfUpload/PageResourceFilePdf/Resource_5329335_Canada_Drowning_Prevention_Plan_9th_Edition_2022.pdf)

Thank you,  
Abby Cassidy  
BHK  
National Lifeguard  
Standard First Aid Instructor  
Lifesaving Swim Instructor  
Lifesaving Instructor  
Lifesaving Instructor Trainer

## Jennifer Bennett

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**From:** Anne MacNeill <[REDACTED]>  
**Sent:** March 6, 2023 5:49 PM  
**To:** Jennifer Bennett  
**Subject:** Input for Public Meeting re 2023 Budget

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dear Ms Bennett,

Please forward my comments below to the Council of the Municipality of Marmora and Lake:

Dear Mayor O'Neil, Deputy Mayor Stevens and Councillors Daoust, Derry and Lakatos,

I am writing to request that Council allocate funds for 2023 for repair of the Marmora and Lake Public Library roof.

The leak in the roof has been allowed to go on for far too long and municipal staff have done everything they can in terms of short repair terms. Postponing a long-term repair demonstrates a failure to protect our assets, a disrespect for library staff, volunteers and patrons and a failure to understand and value the enormous contribution the library makes to this community. It reflects poorly on Marmora when visitors drop in (as they often do) and see the buckets and tarps protecting the collection and water dripping through light fixtures. The leak damage and the cost of the repair can only increase with time.

I understand that funds are limited. However, \$62000 is a relatively small amount to invest. I see that funds totalling \$133500 for summer students have been included in the budget, even though they are "pending Council approval". The roof repair is still relegated to "considerations".

I would like the Municipality to find the money by reducing expenses in other areas, or raising taxes an amount sufficient to cover this expense. Where there is a will, there is a way.

Thank you for the opportunity to provide input.

Respectfully,

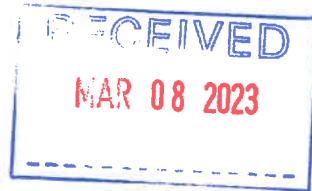
Anne MacNeill  
[REDACTED]  
Marmora



**The Heart of Hastings Hospice Inc.**  
Box 624, 17 McKenzie Street  
Madoc, Ontario K0K 2K0  
Tel: 613-473-1880 / Fax: 613-473-4070  
Email: [info@heartofhastingshospice.ca](mailto:info@heartofhastingshospice.ca)  
Website: [www.heartofhastingshospice.ca](http://www.heartofhastingshospice.ca)



Marmora & Lake Municipality  
12 Bursthall Street,  
P.O. Box 459,  
Marmora, ON,  
K0K 2M0



March 1, 2023

Dear Friend of Hospice,

The Heart of Hastings Hospice has been providing end-of-life service to your community for over 30 years.

As a Hospice, our purpose is to offer a safe space for family to walk through the end-of-life journey with their loved ones. To be able to accomplish that mission, we have recently completed our expansion adding a 3<sup>rd</sup> patient room and 2<sup>nd</sup> guest room to accommodate the increased demand of our services. With this expansion comes greater costs to maintain our home-like setting and continue to increase programming, while serving our community free of charge.

We are asking for your support so that we can continue to provide needed services for individuals and their families during this final journey. Our services extend beyond the end of life journey. Our Lending Equipment Program, being one of very few offered in Ontario, saves our community thousands of dollars annually. We offer Caregiver Support and Training along with Grief and Bereavement Services to continue serving our client's families after their loved ones' journey has ended.

The provincial government covers only one third of our budget, and we may only use those funds within our Community Visiting Hospice Program. We receive no direct provincial funding for our Residential Hospice House. In order to provide end of life care, without charge to those in need, we rely on community support to cover the rest of our costs. As a volunteer based organization, every community dollar is magnified by the time and skill that our volunteers contribute.

Your organization has been an important part of our community and we are deeply grateful for your support. Your continued financial support will allow us to keep serving our community members, our families, our friends, and our neighbours, as we walk beside them on that last mile home in peace and dignity, free from suffering.

Wishing you and your family a wonderful holiday season filled with joy and gratitude.

Heidi Griffith  
Executive Director



# Staff Report

## Strategic Priority:

- Communication and Transparency
- Finance and Service Improvement
- Data Supported Planning

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**To:** Mayor and Council

**From:** Steve Szczepaniak, CPA, Treasurer

**Meeting Date:** March 28, 2023

**Subject:** 2023 Draft Budget Adjustments

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## PURPOSE

To provide Council with an update on the 2023 Draft Budget.

## BACKGROUND

There has been discussion with department heads and council since the draft budget was made available on February 7, 2023. There have also been council decisions that affect the 2023 budget.

Using the 2023 Draft Budget as the starting point, the chart below lists considerations for council and the affect each decision would have on the 2023 Budget. Council members can bring forward motions that are not listed in the chart for consideration as well.

The intention is that by the end of the budget meeting the budget will be passed as amended through this process.

## ANALYSIS

**The 2023 Draft Budget presented a tax levy requirement of \$5,407,083 which is a 9.20% increase to the Municipal Levy.**

## Required Adjustments

The below adjustments have been made by Council after the 2023 Draft Budget was published and these changes need to be reflected in the 2023 Final Budget.

<b>Passed Motions</b>	<b>Net Tax Levy Impact</b>	<b>Tax Levy % Impact</b>
Financing for two tandem plow trucks (Motion 2023-032)	N/A – was already in draft budget	N/A – was already in draft budget
Finance pumper fire truck replacement for \$260,000 by reducing budgeted reserve transfer of \$25,000 (Motion 2023-0033)	Deduct \$9,020	Deduct 0.19%
Removal of Private Road Grant	Deduct \$5,000	Deduct 0.10%
Addition to Gravel Resurface Program	Add \$5,000	Add 0.10%
Addition to Roads Department legal	Add \$50,000	Add 1.03%
Reduction in wages in Environmental Department due to restructuring of Environmental and Utilities Departments	Deduct \$2,000	Deduct 0.04%
Removal of proposed additional Parks Operator (effective March 31, 2023)	Deduct \$41,100	Deduct 0.85%
<b>Total</b>	<b>- \$2,120</b>	<b>- 0.05%</b>
<b>Current Budget Total</b>	<b>\$5,404,963</b>	<b>0.05% decrease</b>

## Proposed Adjustments

The below adjustments are needed for the 2023 Draft Budget document to ensure continuity of operations and maintaining service levels.

### TRANSPORTATION DEPARTMENT

<b>Considerations as Motions</b>	<b>Net Tax Levy Impact</b>	<b>Tax Levy % Impact</b>
Additional price increase for tandem water tank (currently \$20,000 allocated in the capital budget) <b>Recommendation:</b> That council increases the water tank cost by \$15,000, bringing total to \$35,000.	Add \$15,000	Add 0.31%
<b>Recommendation:</b> That council increase the contribution to bridge reserves by an additional \$150,000.	Add \$150,000	Add 3.10%

<p>The rubber tire excavator will cost an estimated \$55,000 in loan payments annually but will reduce the brushing budget by \$50,000 and ditching budget by \$37,500. The total impact is a savings of \$32,500.</p> <p><b>Recommendation:</b> That council add \$55,000 to the Transportation Department budget for debenture payments of a rubber tire excavator (availability pending).</p>	Deduct \$32,500	Deduct 0.67%
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### ENVIRONMENTAL SERVICES

Considerations as Motions	Net Tax Levy Impact	Tax Levy % Impact
<p><b>Recommendation:</b> That council budget \$30,000 for reserve contributions for the landfill site work/closure.</p>	Add \$30,000	Add 0.62%

### FIRE AND EMERGENCY SERVICES

Considerations as Motions	Net Tax Levy Impact	Tax Levy % Impact
<p><b>Recommendation:</b> That council budget \$75,000 for an additional reserve contribution for a future fire truck replacement.</p>	Add \$75,000	Add 1.55%
<p><b>Recommendation:</b> That council increase the training budget for volunteer firefighters.</p>	Add \$90,000	Add 1.86%

### ARENA

Considerations as Motions	Net Tax Levy Impact	Tax Levy % Impact
<p><b>Recommendation:</b> That council increase the budget by \$75,000 to repave the parking lot.</p>	Add \$75,000	Add 1.55%

### SWIM PROGRAM

Considerations as Motions	Net Tax Levy Impact	Tax Levy % Impact
<p><b>Recommendation:</b> That Council adds \$9,700 to the Swim Program to hire three part-time lifeguards in the summer.</p>	Add \$9,700	Add 0.20%

### FACILITIES

Considerations as Motions	Net Tax Levy Impact	Tax Levy % Impact
<p>Total cost of the Memorial Building roof repair is \$85,000 (\$23,000 set aside from 2022 budget).</p> <p><b>Recommendation:</b> That council budget \$62,000 for the remainder of the Memorial Building roof repair project.</p>	Add \$62,000	Add 1.28%



**The following departments do not have considerations listed for council.  
However, council may wish to discuss budget items in these departments:**

1. COUNCIL/GOVERNANCE
2. ADMINISTRATION
3. ANIMAL CONTROL
4. BUILDING SERVICES
5. BYLAW ENFORCEMENT
6. CEMETERY
7. PARKS AND RECREATION
8. LIBRARY
9. PLANNING AND ZONING
10. ECONOMIC DEVELOPMENT
11. MEDICAL CENTRE

Attachments: 2023 Draft Budget

Respectfully Submitted,

Steve Szczepaniak, CPA  
Treasurer  
Finance

Municipality of Marmora and Lake  
**2023 Draft Budget**



# Background



On an annual basis, the Municipality prepares a budget for Council to authorize expenditures for the year. The municipal budget is a key planning document that provides a foundation for delivering municipal services. The budget is a plan to implement municipal goals and priorities and provides a method to monitor and control income and expenses throughout the year.

The operating budget is organized by department and/or service area and relates to day-to-day operations, including programs and services such as parks, arena, road maintenance, policing, fire and emergency services, planning, administration, and others.

Transfers to reserves may be included by department and/or service as part of a plan for longer term goals.

The capital budget outlines the Municipality's capital expenditure plan and related funding for these projects that will provide or support services to residents over many years.

Operating and capital expenditures are funded by revenue received from user fees, service charges, grants, reserves, financing, and property taxation. Like most municipalities, property tax is the main source of revenue at Marmora and Lake. Specifically, revenue from property tax represented approximately 55% of total municipal budgeted revenue (dollars collected to pay for delivery of services) in 2022.

As a lower-tier municipality, Marmora and Lake is responsible for collecting taxes on behalf of the County of Hastings and the Province of Ontario (education taxes). Budget and tax rate information related to the County of Hastings and the Province of Ontario are not included in the municipal budget (has no impact on the municipal tax rate itself) but impacts our residents' overall taxation and is therefore included in the total tax bill impact calculation.

# Annual Budget Schedule



Objective	Timeline
Treasurer met with council members for input	November 2022
Budget Direction Report Special Meeting	December 20, 2022
Draft detailed budget document circulated to Council for review	January 11, 2023
Council comments on budget documents due	January 25, 2023
Draft Budget to the public	February 7, 2023
Public Meeting – 2023 Budget	March 2023
Council review and adoption of budget	March 2023
Final tax levy, user fee bylaw	April 2023

By providing the annual budget to Council prior to the beginning of the next calendar year, deliberation and approval may occur earlier. This facilitates timelier procurement of goods and services and assists with achieving departmental goals and completion of planned projects outlined in the budget.

# Factors Affecting Budget



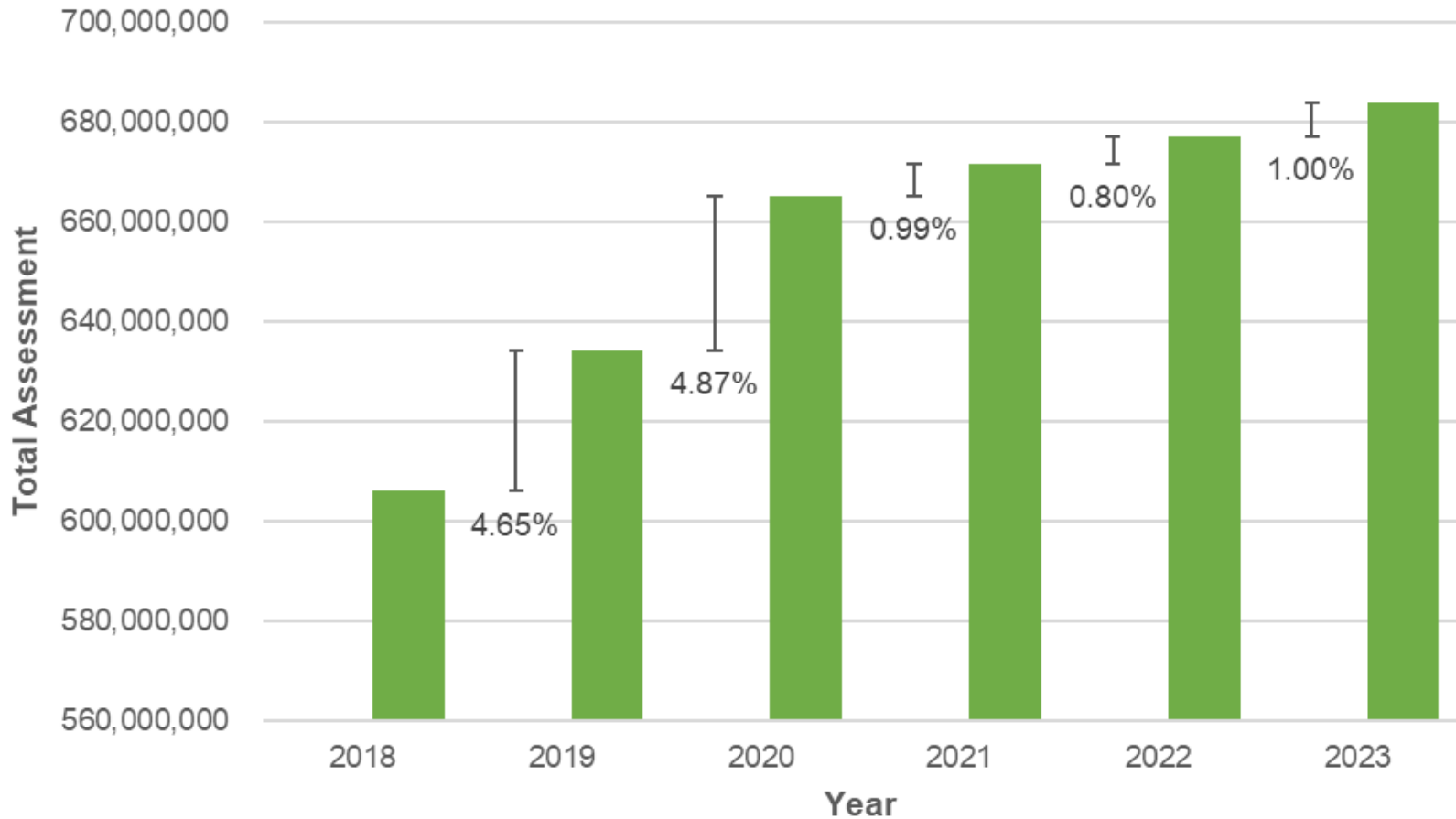
There are several factors that can significantly impact the operating budget. The following table outlines the most common items, however, it is not considered an exhaustive list:

Category	Description
Employee Compensation	Relates to existing staff complement and includes applicable pay equity, economic, job rate, and benefit adjustments.
Mandatory Legislation or Contracts	Any new legislation, or changes, that require a department to incur additional costs to start a new service, change service levels, or maintain an existing level of service. The 2023 insurance renewal saw an increase of nearly 16% (approximately \$31,500).
Additional Staffing Levels	In instances where new/additional staff are hired (or annualized from prior year), the full impact of wages and benefits are included in the budget.
New/Altered Services	Where new services and/or partial year funding for the services were added during the previous year, the full impact of the service must be annualized in the budget.
Inflationary	Impacts due to rate increases for items such as maintenance supplies/services, insurance, winter maintenance (sand, salt, fuel).
Utilities	Projected changes to utilities (hydro, natural gas, etc.), based on historical trends.
Council, Community Initiatives	Council direction that has budget effects for subsequent years, such as lifeguards, CIP, Private Roads Grant, Central Hastings Transit, as well as capital projects financed over several future years (unfinanced capital).
Fees/Charges & Other Revenue Charges	Revenue impact of proposed increases to existing fees/charges, new fees/charges, grant allocations and reserve activity.

# Assessment Growth & Distribution



## Historical Assessment Data



# Assessment Information



The Municipal Property Assessment Corporation (MPAC) is responsible for assessing and classifying properties in Ontario.

Increases in assessed value between January 1, 2012, and January 1, 2016, were phased over the 2017 to 2020 period.

In response to the COVID-19 pandemic, the Ontario government announced that 2020, 2021, 2022, and 2023 assessment updates had been postponed. As a result, property assessments for the 2022 property tax year will continue to be based on the fully phased-in January 1, 2016, values. Therefore, property assessments for the 2023 property tax year will be the same as 2020, 2021, and 2022 tax years, unless there have been changes to the property.

For illustrative purposes, the average property owner would have experienced a rise in their property tax bill during 2020 due to an increase in the tax rate, and an increase in the phased-in assessment. However, for 2021, 2022, and 2023, the average property owner will observe an increase/decrease in

their property tax bill as it relates to a change in the tax rate only, as assessment values for 2021, 2022, and 2023 are based on 2020 values.

## Reasons for a Property Assessment Notice:

- change to property ownership, legal description, or school support;
- change to the property's value resulting from a Request for Reconsideration, an Assessment Review Board decision, or ongoing property reviews;
- property value increase/decrease reflecting a change to the property; for example, a new structure, addition, or removal of an old structure; or
- change in the classification or tax liability of the property.



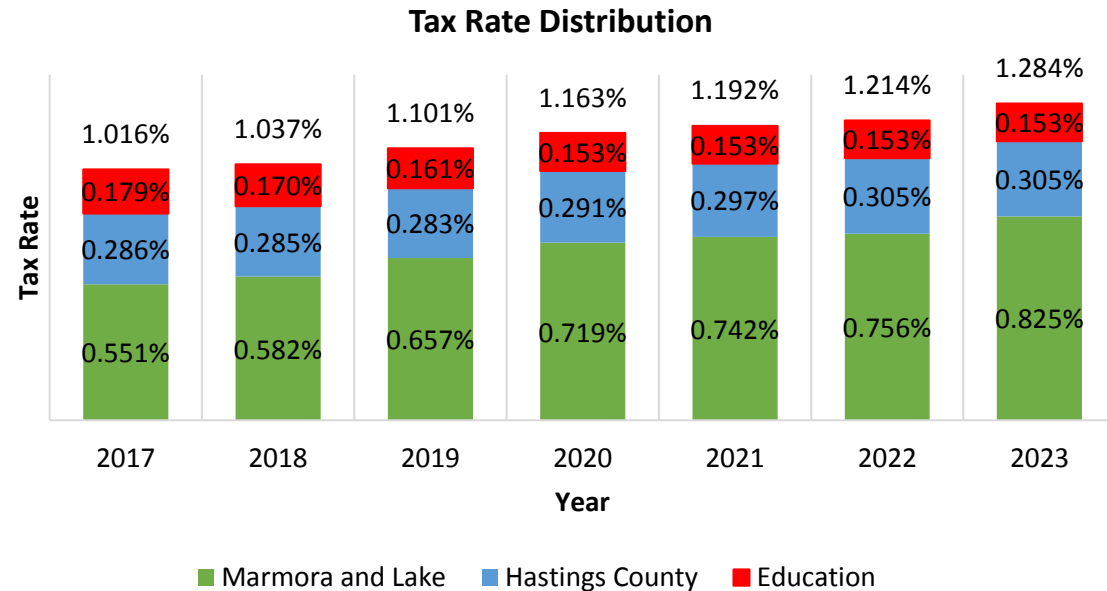
# Example of Residential Taxes Estimated

This illustration uses 2023 Current Value Assessment (MPAC data).

Taxes will vary property by property.

Please note that the Education tax levy remains stagnant for 2023. The 2023 Hastings County levy is unavailable at this time.

For a **\$166,000** assessment, which is the Municipal average per MPAC, the annual Municipal tax levy increase is \$114.86 or 9.15%.

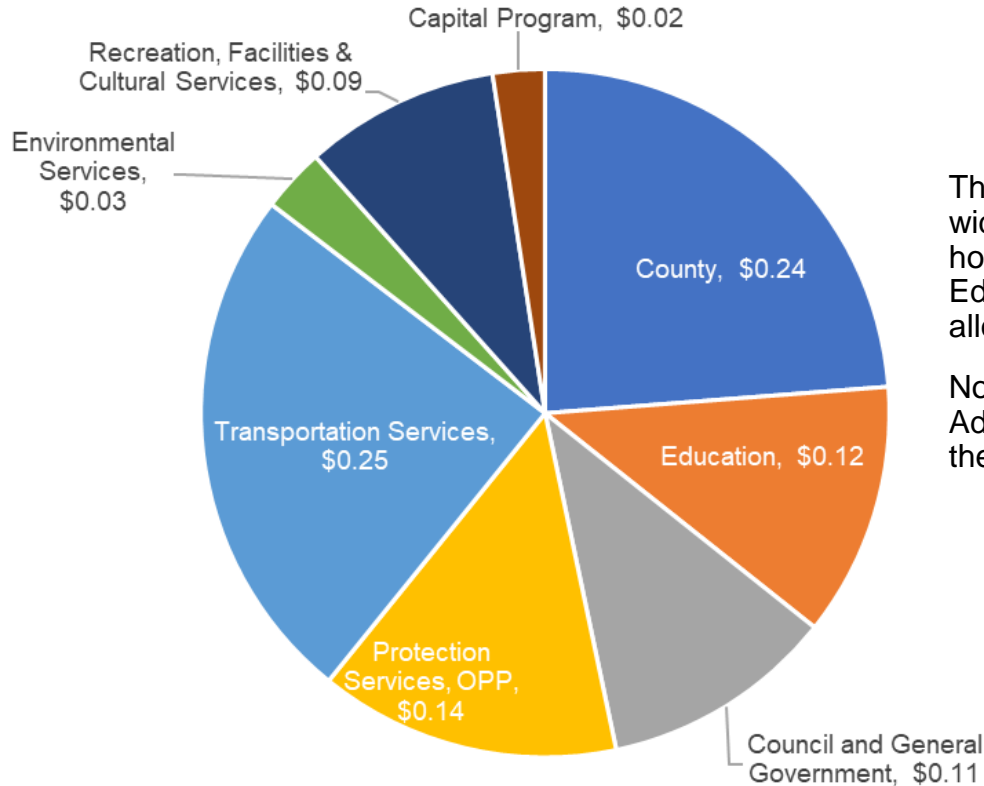




# Marmora and Lake "Loonie"



Marmora and Lake "Loonie"



The municipality is responsible for providing a wide variety of services. This pie chart represents how taxes are spent per every dollar. County and Education amounts are based on 2022 allocations.

Note that OMPF Funding, allocated to Administrative/Finance, has been removed for the purpose of this chart

# Property Tax Calculator



Average Assessed Value of \$166,000			
Estimated Results	2023	2022	Variance
Municipal Levy	1,370.00	1,255.14	114.86
County Levy *	506.66	506.66	-
Education Levy	253.98	253.98	-
<b>Total</b>	<b>2,130.64</b>	<b>2,015.78</b>	<b>114.86</b>
Municipal Levy Details			
Council/Governance	31.99	34.21	(2.22)
Administration/Treasury **	(231.42)	(231.08)	(0.34)
Fire and Emergency Services	147.01	127.55	19.46
Police (OPP)	244.80	230.45	14.35
Conservation Authorities	45.07	38.53	6.53
Animal Control	0.25	1.98	(1.72)
Building Services	(3.93)	7.71	(11.64)
Bylaw Enforcement	12.96	8.31	4.65
Transportation Services	698.14	542.70	155.43
Streetlights/Traffic Lights	17.92	23.01	(5.09)
Environmental Services	83.36	60.35	23.02
Cemetery	2.25	2.14	0.11
Arena/Community Hall	36.65	38.92	(2.27)
Parks and Recreation	58.73	73.17	(14.44)
Library	26.65	24.30	2.36
Planning and Zoning	3.83	3.85	(0.03)
Economic Development	34.62	24.18	10.44
Facilities	85.88	29.63	56.25
Medical Centre	8.16	20.56	(12.40)
Capital Program	67.08	194.67	(127.59)
<b>Total Municipal</b>	<b>1,370.00</b>	<b>1,255.14</b>	<b>114.86</b>

This chart shows the 2023 estimated values based on the proposed total tax rate increase of 9.15%

The average assessed property valued at \$166,000 would have an annual total tax increase of **\$114.86**

*\*County rate is not available at the time the draft budget was completed, therefore, the 2022 rate was rolled forward. This rate will be updated as received*

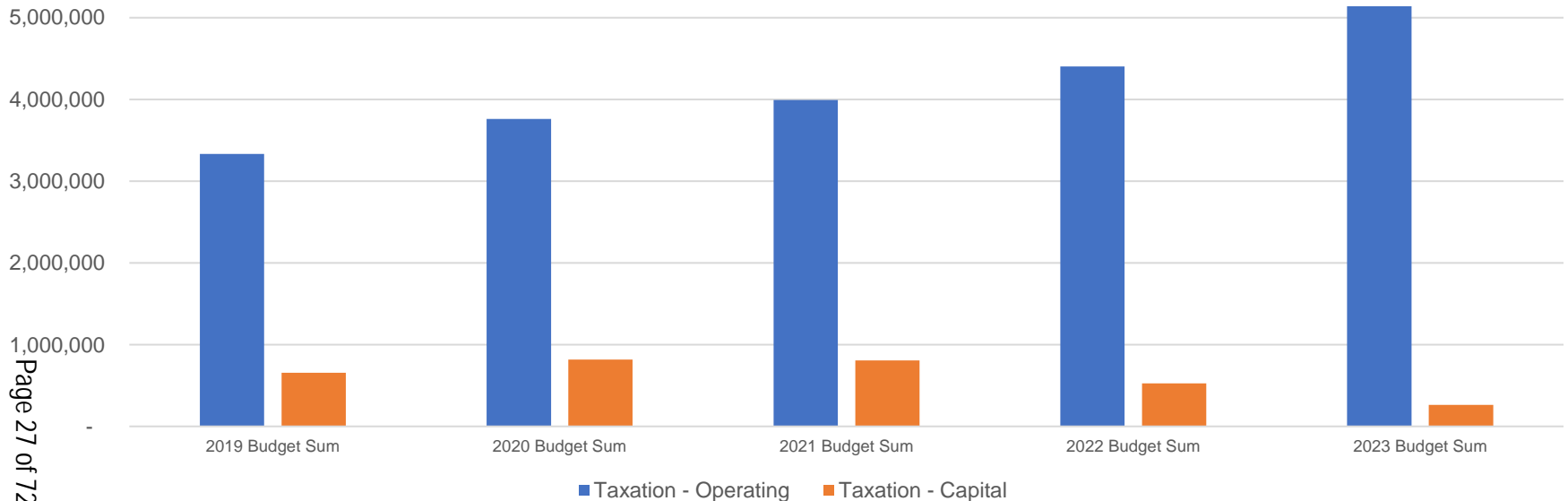
*\*\*Allocation includes OMPF funding, which shows a negative departmental cost as a result.*

# Summary of Tax Levy Change (Operating and Capital)



	2022 Budget Sum	2023 Budget Sum	Sum Y:Y Change
Taxation - Operating	4,402,868	5,140,318	737,450
Taxation - Capital	528,813	264,645	- 264,168
Taxation - Total Levy	4,931,681	5,404,963	473,282

Tax Levy



# 2023 Unavoidable Costs Effecting the Municipal Tax Rate



2022	2023	Variance	% Increase	
\$956,777	\$965,783	\$9,006	0.9%	OPP
\$30,975	\$42,345	\$11,370	36.7%	Quinte Conservation
\$199,400	\$235,500	\$36,100	18.1%	Municipal Insurance
\$118,000	\$158,200	\$40,200	34.1%	Recycling Collection Contract
\$129,000	\$135,450	\$6,450	5.0%	Crowe Valley Conservation (estimated 5% increase)
<b>\$1,434,152</b>	<b>\$1,537,278</b>	<b>\$103,126</b>	<b>7.19%</b>	<b>28% of the entire levy</b>

The overall increase of Marmora and Lake's unavoidable costs is 7.19%

# Service/Department: Council/Governance

Function: Council, Election, Committees, Boards



<b>Financial Information:</b>	<b>2022 Budget</b>	<b>2023 Budget</b>	<b>Y:Y Change</b>
Wages and Benefits	88,100	96,300	8,200
Materials and Supplies	8,900	10,275	1,375
Contracted Services	38,800	13,400	- 25,400
Transfer to Reserves	6,250	6,250	-
<b>Total</b>	<b>142,050</b>	<b>126,225</b>	<b>- 15,825</b>

## Items Affecting Change in Taxation Requirement:

- Wages and Benefits increase due to one additional councilor being enrolled in benefits as well as 3% COLA increase
- Contracted Services decrease due to prior year's election expense (\$25,000)
- Materials and Supplies increase due to AMO membership allocation (\$1,500) budgeted entirely to Admin in prior years

# Service/Department: Administration

Function: CAO/Clerk, Finance, Information Technology, Human Resources



<b>Financial Information:</b>	<b>2022 Budget</b>	<b>2023 Budget</b>	<b>Y:Y Change</b>
Wages and Benefits	587,000	651,000	64,000
Materials and Supplies	172,930	180,850	7,920
Contracted Services	99,454	100,350	896
Revenue	- 152,700	- 183,700	- 31,000
Prov/Fed Funding	- 1,666,100	- 1,661,520	4,580
<b>Total</b>	<b>- 959,416</b>	<b>- 913,020</b>	<b>46,396</b>

## Items Affecting Change in Taxation Requirement:

- Wages and Benefits increase due to 3% COLA and grid movement, and reallocating back \$15,000 previously allocated to Building Department for BISB assistance in prior year - balance includes \$14,000 budgeted for summer student (pending Council approval)
- Materials and Supplies increase due to insurance (\$6,900) and bank charges (\$2,000), offset by reduction in training (\$1,000)
- Revenue increase due to estimated investment income increase (\$17,000), Marriage Licence revenue not previously budgeted for (\$2,000), and Hydro One rental on municipal property (\$12,000)
- Provincial Funding decrease due to 2023 OMPF funding decrease (\$8,300), offset by Canada Summer Jobs Grant (\$3,720 – pending Council approval of summer student hire)

# Service/Department: Fire and Emergency Services

Function: Fire Protection, Medical Aid Assistance, Emergency Management



<b>Financial Information:</b>	<b>2022 Budget</b>	<b>2023 Budget</b>	<b>Y:Y Change</b>
Wages and Benefits	230,740	257,200	26,460
Financial (Principal/Interest)	49,050	38,980	- 10,070
Materials and Supplies	199,529	191,625	- 7,904
Contracted Services	15,600	18,600	3,000
Revenue	- 15,350	- 16,410	- 1,060
Prov/Fed Funding	- 50,000	- 10,000	40,000
Transfer to Reserves	100,000	100,000	-
<b>Total</b>	<b>529,569</b>	<b>579,995</b>	<b>50,426</b>

## Items Affecting Change in Taxation Requirement:

- Wages and Benefits increase due to 3% COLA increase and increase in volunteer firefighter pay to bring wages up to comparator averages (\$23,000)
- Financial decrease due to loan maturity for 2011 fire truck in 2022 (\$26,050), offset by loan for Pumper Truck (\$15,980)
- Materials and Supplies decrease due to estimated decrease in COVID-specific purchases (\$40,000), building maintenance being reallocated to Facilities department (\$3,000), offset by insurance (\$2,600), training (\$5,000), phone/fax/radio communications (\$14,000), vehicle licence for the driver training program for new firefighters (\$7,000), portable pumps replacements (\$5,000), and personal protective equipment (\$5,000)
- Contracted services increase due to general contractor price increases (\$3,000)
- Decrease in Prov/Fed funding due to estimated decrease in fully funded COVID-specific purchases (\$40,000)

# Service/Department: Police (OPP)

Function: OPP Contract, Community Policing



<b>Financial Information</b>	<b>2022 Budget</b>	<b>2023 Budget</b>	<b>Y:Y Change</b>
Contracted Services	956,777	965,783	9,006
<b>Total</b>	<b>956,777</b>	<b>965,783</b>	<b>9,006</b>

### Items Affecting Change in Taxation Requirement:

- OPP contract increase



# Service/Department: Conservation Authorities

Function: Crowe Valley Conservation, Quinte Conservation



<b>Financial Information</b>	<b>2022 Budget</b>	<b>2023 Budget</b>	<b>Y:Y Change</b>
Contracted Services	159,975	177,795	17,820
<b>Total</b>	<b>159,975</b>	<b>177,795</b>	<b>17,820</b>

### Items Affecting Change in Taxation Requirement:

- CVCA estimated (\$6,450) and QC (\$11,370) contract increases

# Service/Department: Animal Control

Function: Licensing, Dog Catcher, Livestock Claims



<b>Financial Information</b>	<b>2022 Budget</b>	<b>2023 Budget</b>	<b>Y:Y Change</b>
Materials and Supplies	3,000	3,000	-
Contracted Services	10,000	13,000	3,000
Revenue	- 4,800	- 15,000	- 10,200
<b>Total</b>	<b>8,200</b>	<b>1,000</b>	<b>- 7,200</b>

## Items Affecting Change in Taxation Requirement:

- Contracted services increase due to dog catcher contract (\$3,000)
- Revenue increase due to dog tag sales (\$10,200)

# Service/Department: Building Services

Function: Building Inspection Service Board



Financial Information	2022 Budget	2023 Budget	Y:Y Change
Wages and Benefits	15,000	-	- 15,000
Materials and Supplies	65,000	1,500	- 63,500
Contracted Services	150,000	200,000	50,000
Unfinanced Capital	- 25,000	25,000	50,000
Revenue	- 165,000	- 217,000	- 52,000
Transfer from Reserves	- 8,000	- 25,000	- 17,000
<b>Total</b>	<b>32,000</b>	<b>- 15,500</b>	<b>- 47,500</b>

## Items Affecting Change in Taxation Requirement:

- Wages and benefits decrease due to finance staff assistance no longer required, therefore, not transferred (\$15,000)
- Materials and supplies decrease caused due to BISB membership expense paid fully in 2022 (\$58,500), as well as decrease in computer and software expenses (\$5,300) as CloudPermit Planning module is being budgeted in Planning Department
- Contracted services increase due to higher estimated permit revenues (\$50,000), entirely offset by increase in revenue
- Unfinanced Capital created in 2022 for \$25,000 is to be paid off through reserves from 2021 surplus
- Revenue increase due to higher estimate of permit revenues (\$50,000), entirely offset by increased contracted services
- Transfer from reserves (\$25,000) to fund payment of unfinanced capital, which was used to pay remaining BISB membership cost in 2022

# Service/Department: Bylaw Enforcement

Function: Municipal Bylaw Enforcement Officer



<b>Financial Information</b>	<b>2022 Budget</b>	<b>2023 Budget</b>	<b>Y:Y Change</b>
Materials and Supplies	-	120	120
Contracted Services	35,000	52,000	17,000
Revenue	- 500	- 1,000	- 500
<b>Total</b>	<b>34,500</b>	<b>51,120</b>	<b>16,120</b>

## Items Affecting Change in Taxation Requirement:

- Increase due to a surge of bylaw infractions, resulting in more work for bylaw officer (additional 15-20 hours per month, subject to Council approval)

# Service/Department: Transportation Services

Function: Snow Removal, Salt/Sand, Bridges and Culverts, Brushing, Ditching, Line Painting, Grading, Dust Control, Street Sweeping, Storm Water, Connecting Link Maintenance, Sidewalks, Mowing, Transit



Financial Information	2022 Budget	2023 Budget	Y:Y Change
Wages and Benefits	719,000	905,800	186,800
Financial (Principal/Interest)	145,450	195,920	50,470
Materials and Supplies	610,779	759,075	148,296
Contracted Services	706,851	827,000	120,149
Revenue	- 6,000	- 10,500	- 4,500
Prov/Fed Funding	- 87,851	- 163,020	- 75,169
Transfer to Reserves	165,000	240,000	75,000
<b>Total</b>	<b>2,253,229</b>	<b>2,754,275</b>	<b>501,046</b>

## Items Affecting Change in Taxation Requirement:

- Wages and Benefits increase due to 3% COLA increase and grid movement, as well as new Admin/Technician position (\$63,000 – pending Council approval), additional equipment operator (\$72,500 – approved in 2022), and staffing fluctuations (\$42,000) - balance also includes three summer students (\$40,000 – pending Council approval)
- Financial (Principal/Interest) increase due to 2023 borrowing for two tandem plows (\$47,600)
- Materials and Supplies increase due to insurance (\$10,500), computer hardware/software (\$7,000), gravel resurfacing program (\$25,000), equipment and vehicle fuel (\$47,000), equipment repairs (\$30,000) Centre Line culverts (\$15,000), and equipment rental for mowing (\$19,000)
- Contracted Services increase due to legal increase (\$50,000), brushing contract increase (\$10,000), ditching contract increases (\$7,500), replacement of bad catch basins in village (\$8,000), and increased contribution to CHSN (\$62,000 - entirely funded through Gas Tax), offset by grader work for weed program being done in-house (\$8,000), and line painting decrease (\$7,500)

## Service/Department: Transportation Services, continued

Function: Snow Removal, Salt/Sand, Bridges and Culverts, Brushing, Ditching, Line Painting, Grading, Dust Control, Street Sweeping, Storm Water, Connecting Link Maintenance, Sidewalks, Mowing, Transit



- Prov/Fed Funding increase due to CHSN Gas Tax increase (\$62,000 - completely offset by CHSN payment), and Summer Jobs Grant (\$13,000 – pending Council approval of summer student hires)
- Transfer to Reserves increase due to \$25,000 additional allocation for AMP financing strategy for General Transportation reserves, and \$50,000 allocation for AMP financing strategy for Bridge reserves

# Service/Department: Streetlights/Traffic Lights

Function: Urban/Rural, Standard/Decorative



<b>Financial Information</b>	<b>2022 Budget</b>	<b>2023 Budget</b>	<b>Y:Y Change</b>
Financial (Principal/Interest)	51,685	25,845	- 25,840
Materials and Supplies	33,800	32,800	- 1,000
Contracted Services	8,000	10,000	2,000
Transfer to Reserves	2,050	2,050	-
<b>Total</b>	<b>95,535</b>	<b>70,695</b>	<b>- 24,840</b>

### Items Affecting Change in Taxation Requirement:

- Financial decrease due to only one loan payment remaining on the loan

# Service/Department: Environmental Services

Function: Landfill Services, Garbage and Recycling Collection



Financial Information	2022 Budget	2023 Budget	Y:Y Change
Wages and Benefits	124,000	149,000	25,000
Financial (Principal/Interest)	-	30,475	30,475
Materials and Supplies	26,575	32,450	5,875
Contracted Services	401,500	441,000	39,500
Revenue	- 300,230	- 318,400	- 18,170
Prov/Fed Funding	- 1,300	- 5,640	- 4,340
<b>Total</b>	<b>250,545</b>	<b>328,885</b>	<b>78,340</b>

## Items Affecting Change in Taxation Requirement:

- Wages and Benefits increase due to 3% COLA increase and grid movement, offset by wage restructuring of Environmental and Utilities departments (\$2,000) - balance includes summer student wages (\$5,000 – pending Council approval)
- Financial increase due to new loan for landfill compactor (\$30,475)
- Materials and Supplies increase mostly due to increase in equipment repairs (\$4,500) and fuel (\$1,000)
- Contracted Services increase due to Quinte Waste contract (\$40,000), Ray Harris contract (\$4,300 - offset by bag tag revenue) construction demo (\$4,000 - directly offset by revenue), and landfill monitoring (\$4,000), offset by landfill site work mostly completed in 2022 (\$15,000)
- Revenue increase due to increase in bag tag revenue (\$4,300) and estimated landfill revenue (\$13,800)
- Prov/Fed Funding increase due to Summer Jobs grant (\$4,340 - pending Council approval of summer student hire)



# Service/Department: Water/Sewer

Function: Marmora and Deloro Water Treatment/Distribution and Sanitary Sewer Systems



Financial Information	2022 Budget	2023 Budget	Y:Y Change
Wages and Benefits	440,000	543,000	103,000
Financial (Principal/Interest)	167,880	163,905	- 3,975
Materials and Supplies	334,049	377,375	43,326
Contracted Services	104,420	120,400	15,980
Revenue	- 1,182,349	- 1,189,400	- 143,051
Prov/Fed Funding	-	- 4,340	- 4,340
Transfer from Reserves	-	- 10,940	- 10,940
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Items Affecting Change in Taxation Requirement:

- Wages and Benefits increase due to 3% COLA increase and grid movement, new operator (\$57,900), and restructuring of Environmental and Utilities departments (\$3,100)
- Materials and Supplies increase due to training (\$2,000), chemical costs (\$7,000), insurance (\$6,800), service repairs (\$5,000), new service connections (\$15,000 - offset entirely by revenue), and computer software (\$4,000)
- Contracted Services increase mostly due to price increases with contractors (\$11,500), and biosolids hauling (\$3,000)
- Revenue increase due to usage and rate increase (\$88,500) and recoveries on new service connections (\$15,000) - balance includes reduction in funding required for capital projects (\$39,500)
- Prov/Fed Funding due to Canada Summer Jobs Grant (\$4,340 - pending Council approval of summer student hire)
- Transfer from reserve increase due to funding of departmental deficit in 2023

# Service/Department: Cemetery

Function: Marmora Common Cemetery



<b>Financial Information</b>	<b>2022 Budget</b>	<b>2023 Budget</b>	<b>Y:Y Change</b>
Wages and Benefits	10,000	-	- 10,000
Materials and Supplies	1,695	1,695	-
Contracted Services	-	10,000	10,000
Revenue	- 2,800	- 2,800	-
<b>Total</b>	<b>8,895</b>	<b>8,895</b>	<b>-</b>

## Items Affecting Change in Taxation Requirement:

- Decrease in Wages and Benefits as wages are no longer being allocated to Parks and Rec. for cemetery grass cutting
- Increase in Contracted Services as grave digging was previously done in-house, but is now being contracted out

# Service/Department: Arena

Function: Dr. Hamilton Crawford Memorial Arena



Financial Information	2022 Budget	2023 Budget	Y:Y Change
Wages and Benefits	76,400	76,600	200
Materials and Supplies	176,279	169,200	- 7,079
Contracted Services	-	1,100	1,100
Revenue	- 106,100	- 102,300	3,800
Transfer to Reserves	15,000	-	- 15,000
<b>Total</b>	<b>161,579</b>	<b>144,600</b>	<b>-16,979</b>

## Items Affecting Change in Taxation Requirement:

- Wage and Benefits increase due to 3% COLA, grid movement, and two seasonal operators (\$32,000), offset by restructuring of wage allocations to new Facilities department
- Materials and Supplies decrease due to building maintenance being allocated to Facilities department (\$20,500), offset by insurance (\$5,500), and service maintenance (\$6,000)
- Transfer to reserves decrease due to new fire alarm panel for arena/curling club being allocated in prior year

# Service/Department: Parks and Recreation

Function: Memorial Park, Naylor’s Common, Fairgrounds, Legion Park, Downtown



Financial Information	2022 Budget	2023 Budget	Y:Y Change
Wages and Benefits	229,200	164,200	- 65,000
Materials and Supplies	91,900	136,350	44,450
Contracted Services	51,950	86,750	34,800
Revenue	- 86,500	- 282,432	- 195,932
Transfer to Reserves	17,250	126,832	109,582
<b>Total</b>	<b>303,800</b>	<b>231,700</b>	<b>- 72,100</b>

## Items Affecting Change in Taxation Requirement:

- Wage and Benefits decrease due to restructuring of department to create new Facilities department, offset by 3% COLA and grid movement, as well as an additional Parks and Rec. operator (\$15,500, paid until March 31)
- Materials and Supplies increase due to estimated dock and boat launch repairs at Booster Park (\$50,000), Booster Park hydro increase (\$2,000), and free tree giveaway reallocation from Economic Development (\$1,500), offset by Parks and Rec department building maintenance being allocated to new Facilities department (\$9,400), fuel which is now being used from the Transportation department tanks (\$3,250), service maintenance (\$2,500), and vehicle repairs (\$2,000)
- Contracted Services increase due to Booster Park contractor estimated increase (\$27,000), porta potty maintenance previously budgeted in building maintenance (\$3,500), and electrical repairs at the fairground not budgeted for in prior years (\$1,000)

# Service/Department: Parks and Recreation, continued

Function: Memorial Park, Naylor's Common, Fairgrounds, Legion Park, Downtown



- Revenue increase due to estimated Booster Park revenue increase (\$193,000)
- Transfer to Reserves increase to offset budgeted surplus of Booster Park (\$109,600)

# Service/Department: Facilities

Function: Facility Maintenance



Financial Information	2022 Budget	2023 Budget	Y:Y Change
Wages and Benefits	63,900	204,400	140,500
Materials and Supplies	57,125	101,575	44,450
Contracted Services	2,500	2,700	200
Revenue	- 500	- 500	-
Prov/Fed Funding	-	- 4,340	- 4,340
Transfer to Reserves	-	35,000	35,000
<b>Total</b>	<b>123,025</b>	<b>338,835</b>	<b>215,810</b>

## Items Affecting Change in Taxation Requirement:

- Wage and Benefits increase due to 3% COLA, grid movement, and reallocation of wages from Parks and Rec as well as Arena departments - balance includes summer student hire (\$12,000 – pending Council approval)
- Materials and Supplies increase due to building maintenance accounts being allocated from various departments (\$43,000) and insurance increase (\$1,800)
- Prov/Fed Funding increase due to Summer Jobs Grant (\$4,340 – pending approval of summer student hire)
- Transfer to Reserves increase due to AMP financing strategy (\$35,000)

# Service/Department: Library

Function: Marmora Public Library



Financial Information	2022 Budget	2023 Budget	Y:Y Change
Wages and Benefits	96,669	99,798	3,129
Materials and Supplies	20,350	21,450	1,100
Contracted Services	800	1,100	300
Revenue	- 4,227	- 4,772	- 545
Prov/Fed Funding	- 12,721	- 12,421	300
<b>Total</b>	<b>100,871</b>	<b>105,155</b>	<b>4,284</b>

## Items Affecting Change in Taxation Requirement:

- Wage and Benefits increase due to 3% COLA increase and grid movement
- Materials and Supplies increase mostly due to training increase (\$700), and programming costs (\$200)

*\*Note: Above are the budgeted numbers provided from the library. The municipality allocates funds to the library for their own use equal to the above "Total" row (\$105,154 from \$100,871).*

# Service/Department: Planning and Zoning

Function: Zoning Amendments, Severances, Minor Variances



Financial Information	2022 Budget	2023 Budget	Y:Y Change
Materials and Supplies	-	5,100	5,100
Contracted Services	22,000	20,000	- 2,000
Revenue	- 6,000	- 10,000	- 4,000
<b>Total</b>	<b>16,000</b>	<b>15,100</b>	<b>- 900</b>

### Items Affecting Change in Taxation Requirement:

- Materials and Supplies increase due to Cloudpermit Planning Module allocation from Building department (\$5,300)
- Contracted Services decrease due to removal of advertising budget (\$2,000)
- Revenue increase due to compliance/zoning revenue increase (\$4,000)



# Service/Department: Economic Development

Function: Community Development, Local Business Resources, Tourism Office



Financial Information	2022 Budget	2023 Budget	Y:Y Change
Wages and Benefits	78,900	93,000	14,100
Materials and Supplies	72,179	39,250	- 32,929
Contracted Services	5,300	5,300	-
Revenue	- 14,000	- 6,250	7,750
Prov/Fed Funding	- 2,000	- 3,720	- 1,720
Transfer to Reserves	-	9,000	9,000
Transfer from Reserves	- 40,000	-	40,000
<b>Total</b>	<b>100,379</b>	<b>136,580</b>	<b>36,201</b>

## Items Affecting Change in Taxation Requirement:

- Wages and Benefits increase due to 3% COLA, grid movement, and summer student (\$7,500 – pending Council approval)
- Materials and Supplies decrease due to the 200th event budgeted for in 2022 (\$37,000) and free tree giveaway reallocated to Parks and Rec. (\$1,500), offset by membership costs (\$1,750), conferences (\$1,500), computer subscriptions (\$870), and hydro (\$750)
- Revenue decrease due to advertising/digital board revenue (\$1,250), anticipated one-time donations for 200<sup>th</sup> celebration (\$4,000), and May Madness revenue no longer being received (\$2,000)
- Prov/Fed Funding increase due to Summer Jobs Grant increase (\$1,720 - pending approval of summer student hire)
- Transfer to Reserves increase for anticipated Pumped Storage donation (\$5,000) and additional \$4,000 budgeted for non-100% grants
- Transfer from Reserves required in 2022 for 200th event expenses, not needed in 2023

# Service/Department: Medical Centre

Function: Medical Services



Financial Information	2022 Budget	2023 Budget	Y:Y Change
Wages and Benefits	33,200	34,500	1,300
Materials and Supplies	34,000	28,700	- 5,300
Contracted Services	53,000	30,000	- 23,000
Revenue	- 42,345	- 41,000	1,345
Transfer to Reserves	7,500	-	- 7,500
Transfer from Reserves	-	- 20,000	- 20,000
<b>Total</b>	<b>85,355</b>	<b>32,200</b>	<b>- 53,155</b>

## Items Affecting Change in Taxation Requirement:

- Wage and Benefits increase due to 3% COLA and grid movement
- Materials and Supplies decrease due to hydro (\$4,500), building maintenance allocated to new Facilities department (\$2,500), and phone (\$2,000), offset by internet increase (\$3,500)
- Contracted Services decrease due to contracted services budgeted but not spent in previous years (\$3,000), and reductions in doctor recruitment expenses to fund one additional doctor versus two in prior year (\$20,000)
- Transfer to reserves decrease as new refrigerator was purchased in 2022 (\$7,500) in lieu of generator
- Transfer from reserves increase due to reserves funding doctor recruitment in 2023 (\$20,000)

# Summary of Operational Changes Per Department



Department	Slide number	Total 2022 Budget	Total 2023 Budget	Y:Y Change
Council/Governance	12	142,050	126,225	- 15,825
Administration/Treasury	13	- 959,416	- 913,020	46,396
Fire and Emergency Services	14	529,569	579,995	50,426
Police (OPP)	15	956,777	965,783	9,006
Conservation Authorities	16	159,975	177,795	17,820
Animal Control	17	8,200	1,000	- 7,200
Building Services	18	32,000	- 15,500	- 47,500
Bylaw Enforcement	19	34,500	51,120	16,620
Transportation Services	20	2,253,229	2,754,275	501,046
Streetlights/Traffic Lights	22	95,535	70,695	- 24,840
Environmental Services	23	250,545	328,885	78,340
Cemetery	25	8,895	8,895	-
Arena/Community Hall	26	161,579	144,600	- 16,979
Parks and Recreation	27	303,800	231,700	- 72,100
Library	29	100,871	105,155	4,284
Planning and Zoning	30	16,000	15,100	- 900
Economic Development	31	100,379	136,580	36,201
Facilities	28	123,025	338,835	215,810
Medical Centre	32	85,355	32,200	- 53,155
<b>Taxation: Operating</b>		<b>4,402,868</b>	<b>5,140,318</b>	<b>737,450</b>

# Summary of Operational Changes Per Expense Category



Expense Category	2022 Budget	2023 Budget	Y:Y Change
Wages and Benefits	2,792,109	3,274,798	482,689
Unfinanced Capital	- 25,000	25,000	50,000
Transfer to Reserves	313,050	519,132	206,082
Transfer from Reserves	- 48,000	- 55,940	- 7,940
Revenue	- 2,054,272	- 2,506,619	- 452,347
Prov/Fed Funding	- 1,819,972	- 1,865,001	- 45,029
Materials and Supplies	1,908,090	2,092,390	184,300
Contracted Services	2,922,798	3,201,433	278,635
Financial (Principal/Interest)	414,065	455,125	41,060
<b>Taxation: Operating</b>	<b>4,402,868</b>	<b>5,140,318</b>	<b>737,450</b>

# Summary of Tax Levy Impact by Detail (1/4)



Category	Description	Impact
Employee Compensation	Salary and wage movement in the Corporate Wage Grid, economic increase 3.0%, optional insurance coverage, and Mandatory Employer Related Cost (MERC) changes (CPP, EI, EHT, WSIB)	\$ 91,489
	Admin/summer student (pending approval)	\$ 14,000
	Volunteer firefighter pay increase to bring to comparator average	\$ 23,000
	Admin/technician for Transportation department	\$ 63,000
	Additional equipment operator for Transportation (approved by Council in 2022)	\$ 72,500
	Transportation staffing fluctuations	\$ 42,000
	Transportation summer students (pending Council approval)	\$ 40,000
	Summer student for landfill (pending Council approval)	\$ 5,000
	Two seasonal Arena operators (approved by Council in 2022)	\$ 32,000
	Additional Parks and Rec. operator (until March 31)	\$ 15,500
	Facilities summer student (pending Council approval)	\$ 12,000
	Economic Development summer student (pending Council approval)	\$ 7,500
	Additional Utilities operator	\$ 57,900
	Additional OMERS contributions due to mandatory offering of enrollment as of January 1, 2023	\$ 6,800

# Summary of Tax Levy Impact by Detail (2/4)



Category	Description	Impact
Unfinanced Capital	Payment of prior year unfinanced capital in Building department for BISB membership buy-in	\$ 50,000
Transfer to Reserves	Increased contribution to general transportation reserve/AMP Financing strategy	\$ 25,000
	Arena/curling club fire alarm panel in prior year	-\$ 15,000
	Increased contribution to bridge reserve (AMP Financing strategy)	\$ 50,000
	Medical Centre decrease as new refrigerator was purchased in 2022 in lieu of generator	-\$ 7,500
	Economic Development increase for Pumped Storage donation	\$ 5,000
	Economic Development increase for non-100% grant contribution	\$ 4,000
	Booster Park surplus transfer	\$ 109,500
	Increased contribution to facilities reserve (AMP Financing strategy)	\$ 35,000
Transfer from Reserves	Economic Development decrease for prior year's 200th event	\$ 40,000
	Building Department reserve to help fund payment of unfinanced capital, which was used to pay remaining BISB membership cost in 2022	-\$ 17,000
	Required reserve transfer to offset utilities deficit	-\$ 10,940
	Medical Centre increase to fund 2023 doctor recruitment	-\$ 20,000

# Summary of Tax Levy Impact by Detail (3/4)



Revenues	Investment income increase	-\$	17,000
	Bag tag revenue to fund Ray Harris contract	-\$	4,300
	Hydro One rental on Municipal property	-\$	12,000
	Dog Tag Sales	-\$	12,200
	Landfill revenue increase	-\$	13,800
	Planning revenue increase	-\$	4,000
	One-time 2022 donations for 200th event	\$	4,000
	Building permit revenue increase	-\$	50,000
	Booster Park revenue increase	-\$	192,700
	Utilities revenue (includes capital revenues)	-\$	103,551
	Provincial/Federal Funding	OMPF Funding decrease	\$
Canada Summer Jobs grants		-\$	31,180
Increase in Gas Tax for CHSN		-\$	62,149
Estimated reduction in COVID Safe Restart funding		\$	40,000
Materials and Supplies	Insurance premium increase	\$	36,100
	Bank charges	\$	2,275
	Training increases	\$	7,630
	Fire phone/fax/radio communications increase	\$	14,000
	Gravel resurface program	\$	25,000
	Vehicle/equipment repairs due to cost inflation and aging equipment	\$	85,510
	Fuel	\$	47,650
	Culvert Costs	\$	15,000
	BISB Membership paid in 2022	-\$	58,500

# Summary of Tax Levy Impact by Detail (4/4)



Contracted Services	2022 Election	-\$	25,000
	OPP contract	\$	9,006
	Crowe Valley and Quinte Conservation estimates	\$	17,820
	Hard top line painting	-\$	7,500
	Hard top sweeping contract renewal	\$	3,000
	Brushing increase	\$	10,000
	Ray Harris garbage collection contract, offset by bag tag revenue	\$	4,300
	By-Law Officer contract	\$	17,000
	CHSN remittance (offset by Gas Tax)	\$	62,149
	Dog catcher contract increase	\$	3,000
	Doctor Recruitment	-\$	20,000
	Lake Township winter maintenance contract	\$	5,000
	Increased legal for Transportation department	\$	50,000
	BISB permit costs (offset by revenue increase)	\$	50,000
	Booster Park Contractor	\$	27,050
	Cemetery contract for grave digging	\$	10,000
	Quinte Waste recycling contract	\$	40,200
Financial (Principal/Interest)	2011 Fire Truck (final payment in 2022)	-\$	26,050
	Graders, Backhoe, Sand Dome	\$	24,400
	Two tandem plows for roads	\$	29,100
	Landfill compactor	\$	30,500
	Pumper truck replacement	\$	15,980
	Street light loan (only one payment in 2023)	-\$	25,840
Miscellaneous	Sum of other small adjustments	-\$	21,499
<b>Total</b>		<b>\$</b>	<b>737,450</b>



# Transportation Services: Road Programs 2023 Plan



Annual Program	Location	Reference	Plan (Total Cost)	Taxation	Provincial Funding	Reserves
Rehab/Resurface	Station Rd. from Village to Deloro Rd. (4.1km)	Page 41	\$ 350,000.00	-	350,000.00	-
Rehab/Resurface	KOA Road (0.9km)	Page 41	\$ 60,000.00	-	60,000.00	-
Rehab/Resurface	Old Marmora Rd. from KOA Rd. to Bridge (1.4km)	Page 41	\$ 100,000.00	-	100,000.00	-

*\*Note: The Road Programs Plan is part of various annual programs and is subject to change, without notice, based on various municipal needs and factors that occur during the year that are often uncontrollable (severity of winter, road washouts, availability of aggregate resources, among others). Projects may be deferred or changed due to unexpected events.*

# Transportation Capital Schedule (1/3)



CAPITAL PROGRAM - ROADS 5???			Estimated Sources of Funding															
2023-2032			2023						2024	2025	2026	2027	2028	2029	2030	2031	2032	
Description	Total Estimated Cost	Estimated Cost	Long Term Debt	Fed/Prov	Gas Tax	From Reserves	Capital Program Operating	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost		
<b>TRANSPORTATION SERVICES</b>																		
<b>Equipment</b>																		
Tandem Plow Truck	2,380,000	780,000	780,000					800,000						400,000		400,000		
3/4 ton Pick-up	215,000	75,000				75,000			70,000			70,000						
2 Ton 4x4 Truck (with plow and sander)	115,000	-				-	-		115,000									
Tandem Water Tank	20,000	20,000					20,000											
Backhoe/Tractor	150,000							150,000										
Grader	380,000										380,000							
<b>Roads</b>																		
Road maintenance	500,000	50,000					50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000		
<b>Road Resurfacing</b>																		
Burstnall Street from Matthew to Madoc (50mm HL3) 0.20km	150,000							150,000										
Burstnall Street from Matthew Street southerly to Dead End (50mm HL3) 0.80km	300,000									300,000								
Glen Allen Road from Cordova Road to Cook Road (DST) 2.30km	155,555								155,555									
Stirling-Marmora Road from Village Limits southerly 3.20km to Boundary (90mm HL3)	690,000												690,000					
Cordova Road from Beaver Creek Road to Vansickle Road (HL2) 6.05km	640,000									640,000								
Cordova Road from Village Limits to Beaver Creek (HL2) 5.05km	535,000											535,000						
Deloro Road from Village North Limits to Centreline Road (HL2) 7.90km	830,000									830,000								
Deloro Road from Hwy. 7 to Village Limits (HL2) 2.60km	275,000									275,000								
Centreline Road from Cordova to Shanick (HL2) 7.60km	750,000								750,000									
Centreline Road from Shanick to Deloro (HL2) 7.80km	820,000							820,000										
Vansickle Road from Cordova Road to Gravel (joint with HBM) (DST) 10.70km	375,000								375,000									
South Maloney Street from Mathew Street to Dead End 0.60km (50mm HL3)	275,000										275,000							
Station Road from Village to Deloro Rd (DST) 4.10km	350,000	350,000		210,980	139,020													
KOA Road (DST) 0.90km	60,000	60,000			60,000													
Old Marmora Rd (from KOA Rd to Bridge) (DST) 1.40km	100,000	100,000			100,000													
Skene Road from Dickey Lake Rd to Dead End (DST) 3.45km	230,000							230,000										

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# Transportation Capital Schedule (2/3)



CAPIT PROGRAM - ROADS 5???			Estimated Sources of Funding															
2023-2032			2023						2024	2025	2026	2027	2028	2029	2030	2031	2032	
Description	Total Estimated Cost	Estimated Cost	Long Term Debt	Fed/Prov	Gas Tax	From Reserves	Capital Program Operating	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost		
<b>TRANSPORTATION SERVICES</b>																		
Jade Crescent (DST) 620m	38,000							38,000										
Jennison Road from Dickey Lake Rd to Dead End (DST) 3.50km	235,000							235,000										
Dickey Lake Road (DST) 0.90km	65,000							65,000										
Jasper Crescent Road (DST) 450m	30,000							30,000										
North Steenburg Lake Road from Murphys Corners to Wollaston BNDRY (1.70km.Joint w th	100,000							100,000										
<b>Road Rehabilitation</b>	<b>8,435,000</b>							<b>770,000</b>	<b>815,000</b>	<b>750,000</b>	<b>800,000</b>	<b>2,450,000</b>	<b>900,000</b>	<b>950,000</b>	<b>1,000,000</b>			
Forsyth Street Reconstruction from Madoc St to Matthew St (HMA) 0.20km	400,000										400,000							
Forsyth Street Reconstruction from Matthew St to Urban Limit S (HMA) 0.78km	1,600,000											1,600,000						
Cameron Street Reconstruction (HMA) 1.40km	400,000									400,000								
Main Street from Madoc St north to Urban Limits (HMA) 0.40km	100,000									100,000								
Marmora Mine Road (Double HMA) 0.90km	300,000								300,000									
Road Need Study	125,000	25,000					25,000						100,000					
<b>Bridges</b>	<b>-</b>																	
Bridge Reserve	1,800,000							200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	
Environmental Assessments	365,000	65,000				65,000		100,000	100,000	100,000								
Public Works Garage Expansion Construction	500,000							500,000										
Hannah's Bridge Replacement	450,000	450,000			450,000													
Boyd Bridge Replacement	300,000	300,000			300,000													
Shanick Bridge Replacement	3,500,000								3,500,000									
Glanmire Bridge Replacement	2,500,000															2,500,000		
Young's Bridge Replacement	562,500								562,500									
Pit Bridge Replacement	468,750									468,750								
Joe Barron's Culvert Replacement	390,000										390,000							
Cole Culvert Replacement	405,000											405,000						
North Tw in Sister Culvert Replacement	492,750													492,750				

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# Transportation Capital Schedule (3/3)



CAPITAL PROGRAM - ROADS 5???		Estimated Sources of Funding																
2023-2032		2023							2024	2025	2026	2027	2028	2029	2030	2031	2032	
Description	Total Estimated Cost	Estimated Cost	Long Term Debt	Fed/Prov	Gas Tax	From Reserves	Capital Program Operating	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost		
Gut Bridge Rehab	375,000								375,000									
South Tw in Sister Bridge Rehab	97,500									97,500								
Bonter Bridge Rehab	47,250										47,250							
Kelly's Bridge Rehab	140,000											140,000						
Structure Maintenance	110,000	20,000				10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	
<b>Buildings</b>	-																	
Sand Dome pad inside	45,000	45,000					45,000											
Public Works Garage Expansion ENG & Design																		
Public Works Garage Expansion Construction	500,000	-						500,000										
<b>Miscellaneous</b>	-																	
Traffic Counts	35,000	15,000				5,000	10,000	5,000		5,000		5,000		5,000		5,000		
Guide Rail Replacement	40,000	20,000				20,000			20,000									
Road Sign Inventory	25,000	25,000					25,000											
Private Road Grant	45,000	-					-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
<b>TOTAL TRANSPORTATION SERVICES</b>	<b>30,598,750</b>	<b>2,400,000</b>	<b>780,000</b>	<b>960,980</b>	<b>299,020</b>	<b>175,000</b>	<b>185,000</b>	<b>5,840,000</b>	<b>5,957,500</b>	<b>2,011,250</b>	<b>2,232,250</b>	<b>3,710,000</b>	<b>2,457,750</b>	<b>1,645,000</b>	<b>4,215,000</b>	<b>665,000</b>		

# Environmental Capital Schedule (1/2)



CAPITAL PROGRAM - ENVIRONMENTAL 6???			Estimated Sources of Funding														
			2023							2024	2025	2026	2027	2028	2029	2030	2031
Description	Total Estimated Cost	Estimated Cost	Long Term Debt	Fed/Prov	From Reserves	Other Revenue	Capital Program Operating	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	
<b>ENVIRONMENTAL SERVICES</b>																	
<b>Water</b>																	
GAC Tank Repairs	75,000											75,000					
GAC Replacement/or filter media	130,000											65,000	65,000				
SCADA Softw are update/PLCs	100,000									20,000	20,000	20,000	20,000	20,000			
Pump rebuilds replace	40,000	20,000				20,000											20,000
Leak detection as identified in AMP	45,000	5,000				5,000		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Water Financial Plan update (every 6 years)	10,000							10,000									
Rate study (every 10 yearS)	10,000													10,000			
Asset management Plan update	15,000											15,000					
Replace various on-line analyzers	55,000	25,000				12,500	12,500									15,000	15,000
Dehumidifier upgrades (HVAC)	15,000	15,000					15,000										
Vehicle pick-up	40,000															20,000	20,000
Wartreatment Plants expansion (upgrades plant reaching end of useful life) AMP	10,000,000																10,000,000
Watermain rehabilitaion (end of useful life) AMP	800,000							100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Watermain Rehabilitation (Norw ood Rd south to Roscoe St, as identified in the AMP table 19	800,000	800,000				800,000											
<b>Sewer</b>																	
Effluent Filter replacement	10,000																10,000
Reseter holding tank maintenance	24,000	12,000				12,000					12,000						
SCADA Softw are update/PLCs	30,000	30,000				30,000											

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# Environmental Capital Schedule (2/2)



CAPITAL PROGRAM - ENVIRONMENTAL 6???			Estimated Sources of Funding													
2023-2032			2023						2024	2025	2026	2027	2028	2029	2030	2031
Description	Total Estimated Cost	Estimated Cost	Long Term Debt	Fed/Prov	From Reserves	Other Revenue	Capital Program Operating	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	
<b>ENVIRONMENTAL SERVICES</b>																
Pump rebuilds replace	20,000														20,000	
Replace various on-line analyzers	10,000								5,000					5,000		
CCTV inspection-ongoing assesement & repair as identified in AMP (to reserves).	140,000	20,000				20,000		20,000	20,000	20,000	20,000	20,000	20,000	20,000		
Sewer Treatment Plants expansion (upgrades plant reaching end of usefull life) AMP	10,000,000														10,000,000	
Sanitary sewer rehabilitaion (end of usefull life) AMP	700,000							100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	
Operators Vehicle pick-up	20,000															20,000
<b>Storm Sewer</b>	-															
Catchbasin's as identified in the AMP table 19	168,000	24,000				24,000		24,000	24,000	24,000	24,000	24,000	24,000	24,000		
<b>Landfill</b>	-															
Site Work/ Closure	240,000							30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Track Loader	65,000	32,500				32,500		32,500								
Dumpsters	15,000	15,000					15,000									
Landfill Compactor	500,000	500,000	500,000													
<b>TOTAL ENVIRONMENTAL SERVICES</b>	<b>24,077,000</b>	<b>1,498,500</b>	<b>500,000</b>	<b>800,000</b>	<b>87,000</b>	<b>96,500</b>	<b>15,000</b>	<b>321,500</b>	<b>304,000</b>	<b>311,000</b>	<b>454,000</b>	<b>364,000</b>	<b>314,000</b>	<b>10,290,000</b>	<b>10,220,000</b>	

# Fire Department Capital Schedule



CAPITAL PROGRAM - FIRE DEPT 4100 2023-2032		Estimated Sources of Funding				2024	2025	2026	2027	2028	2029	2030	2031	2032
		2023				Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated
Description	Total Estimated Cost	Estimated Cost	Long Term Debt	From Reserves	Capital Program Operating	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost
<b>FIRE</b>														
Replace 2013 Triple combination Pumper/Tanker 503	1,000,000													1,000,000
Replace Tanker	500,000												500,000	
Personal Protection Equipment 3 sets per year, 2 in 2023	290,000	20,000			20,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Fire Hall heating and air conditioning HVAC	25,000					25,000								
Repairs to Outside Building blocks/recharge	25,000	25,000		25,000										
forest rescue ATV	25,000	25,000			25,000									
Hand Held Radios and pagers (comm.)	55,000	10,000		10,000		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
replace 2003 pumper truck #502 (reserve transfers)	560,000	560,000	260,000	300,000										
replace 2007 ford 250 truck #501	105,000	-					50,000							55,000
replace 2000 heavy rescue truck #505	260,000	10,000			10,000				250,000					
repave parking lot	50,000					50,000								
replace 2010 medical rescue truck #506	150,000					150,000								
<b>TOTAL FIRE</b>	<b>3,045,000</b>	<b>650,000</b>	<b>260,000</b>	<b>335,000</b>	<b>55,000</b>	<b>260,000</b>	<b>85,000</b>	<b>35,000</b>	<b>285,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>535,000</b>	<b>1,090,000</b>

# Parks and Recreation Capital Schedule



CAPITAL PROGRAM - PARKS 8100 2023-2032										
		2024	2025	2026	2027	2028	2029	2030	2031	2032
Description	Total Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost
<b>PARKS</b>										
Crew Cab Pick-up	65,000	65,000								
Splash pad upgrades	12,000	4,000				4,000				4,000
Tennis court resurface	30,000	30,000								
basketball fence	25,000		25,000							
lawnmower	20,000				20,000					
Legion Park Washroom Building window s/building repairs	21,000	21,000								
Memorial Park Maintenance	225,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
<b>TOTAL PARKS</b>	<b>398,000</b>	<b>145,000</b>	<b>50,000</b>	<b>25,000</b>	<b>45,000</b>	<b>29,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>29,000</b>



# Arena Capital Schedule



CAPITAL PROGRAM - ARENA DEPT 8500 2023-2032		Estimated Sources of Funding													
		2023			2024	2025	2026	2027	2028	2029	2030	2031	2032		
Description	Total Estimated Cost	Estimated Cost	From Reserves	Capital Program Operating	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost		
<b>ARENA</b>															
zamboni replaced	175,000						175,000								
new kickboard ice surface	15,000					15,000									
Overhaul topend eompressor (Necessary)	4,000	4,000	4,000												
sound system upgrade	7,000					7,000									
ice surface beams painted	14,500				14,500										
goal nets and frames	3,000				3,000										
Zamboni Conditioner Replace (necesary to extend Zamboni life to 2026)	6,000	6,000	6,000												
Camera System HALL 8140	5,500	5,500		5,500											
bar fridge HALL 8140	5,000							5,000							
kitchen fridge HALL 8140	7,500										7,500				
front inside entrance doors HALL 8140	8,000					8,000									
ice entrance doors	14,500				14,500										
steel doors x 4 (4 completed in 2021)	12,500				12,500										
<b>TOTAL ARENA</b>	<b>277,500</b>	<b>15,500</b>	<b>10,000</b>	<b>5,500</b>	<b>44,500</b>	<b>30,000</b>	<b>175,000</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>7,500</b>	<b>-</b>	<b>-</b>		

# Medical Centre Capital Schedule



CAPITAL PROGRAM - MED CENTRE 7200 2023-2032		Estimated Sources of Funding											
		2023		2024	2025	2026	2027	2028	2029	2030	2031	2032	
Description	Total Estimated Cost	Estimated Cost	From Reserves	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	
<b>MEDICAL CENTRE</b>													
balusters replaced	12,000			12,000									
Various Maintenance	27,500					12,500					15,000		
Sign Structure Replacement	5,250	5,250	5,250										
<b>TOTAL MEDICAL CENTRE</b>	<b>44,750</b>	<b>5,250</b>	<b>5,250</b>	<b>12,000</b>	<b>-</b>	<b>12,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>-</b>	

# Memorial Building Capital Schedule



CAPITAL PROGRAM - MEMORIAL BUILDING 8700 / LIBRARY 8310 2023-2032			Estimated Sources of Funding										
			2023		2024	2025	2026	2027	2028	2029	2030	2031	2032
Description	Total Estimated Cost	Estimated Cost	From Reserves	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost
<b>MEMORIAL BUILDING</b>													
Library Main Entrance Façade, steps etc.	10,000			10,000									
accessible railing replaced	5,000	5,000	5,000										
Various maintenance	27,500						12,500						15,000
Library roof repair	85,000	-	-	85,000									
<b>TOTAL MEMORIAL BUILDING</b>	<b>127,500</b>	<b>5,000</b>	<b>5,000</b>	<b>95,000</b>	<b>-</b>	<b>-</b>	<b>12,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>

# Deloro Hall / Administration Capital Schedule



CAPITAL PROGRAM - DELORO HALL 2023-2032			Estimated Sources of Funding											
			2023		2024	2025	2026	2027	2028	2029	2030	2031	2032	
Description	Total Estimated Cost	Estimated Cost	Capital Program Operating	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	
<b>DELORO HALL</b>														
Various maintenance	32,500	-	-	5,000					12,500				15,000	
Camera System	4,145	4,145	4,145											
<b>TOTAL DELORO HALL</b>	<b>36,645</b>	<b>4,145</b>	<b>4,145</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	

CAPITAL PROGRAM - ADMIN/COUNCIL 2023-2032			Estimated Sources of Funding											
			2023		2024	2025	2026	2027	2028	2029	2030	2031	2032	
Description	Total Estimated Cost	Estimated Cost	From Reserves	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	
<b>ADMIN/COUNCIL</b>														
Council tablets / iCompass implementation	48,360									48,360				
asphalt and drainage (parking lot Town Hall)	100,000	100,000	100,000											
<b>TOTAL ADMIN/COUNCIL</b>	<b>148,360</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>48,360</b>	<b>-</b>	<b>-</b>	<b>-</b>	

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# Tourism Capital Schedule & Summary



CAPITAL PROGRAM - TOURISM DEPT 9100 2023-2032		Estimated Sources of Funding											
		2023		2024	2025	2026	2027	2028	2029	2030	2031	2032	
Description	Total Estimated Cost	Estimated Cost	From Reserves	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	
<b>TOURISM CENTRE</b>													
parking lot resurfaced	60,000	-			60,000								
Various maintenance	22,500				10,000					12,500			
community improvement plan	150,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
<b>TOTAL TOURISM CENTRE</b>	<b>232,500</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>85,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>27,500</b>	<b>15,000</b>	

CAPITAL PROGRAM - Municipal Totals 2023-2032		Estimated Sources of Funding																	
		2023								2024	2025	2026	2027	2028	2029	2030	2031	2032	
Description	Total Estimated Cost	Estimated Cost	Long Term Debt	Fed/Prov	Gas Tax	From Reserves	Other Revenue	Capital Program Operating	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	Estimated Cost	
<b>GRAND TOTALS</b>	<b>58,989,005</b>	<b>4,718,395</b>	<b>1,540,000</b>	<b>1,760,980</b>	<b>299,020</b>	<b>757,250</b>	<b>96,500</b>	<b>264,645</b>	<b>6,735,000</b>	<b>6,508,750</b>	<b>2,582,000</b>	<b>3,046,250</b>	<b>4,163,000</b>	<b>2,892,860</b>	<b>12,027,750</b>	<b>15,023,000</b>	<b>1,827,000</b>		

# Loan and Interest Payments 2023



Status	Loan	Budgeted Amount	Principal	Interest	Maturity Date	Notes
Ongoing	Street Light Replacement	\$ 25,845	\$ 25,575	\$ 270	February 2023	4
Ongoing	Fire Truck	\$ 23,000	\$ 20,250	\$ 2,750	December 2027	
Ongoing	Tandem Plow Truck	\$ 34,720	\$ 28,720	\$ 6,000	November 2028	
Ongoing	Water Plant Upgrade	\$ 69,300	\$ 47,900	\$ 21,400	September 2030	1
Ongoing	Wastewater Plant Upgrade	\$ 69,805	\$ 44,705	\$ 25,100	May 2032	1
Ongoing	Roads Sand Dome/backhoe/grader	\$ 106,100	\$ 76,800	\$ 29,300	July 2032	
Ongoing	Watermain Rehabilitation	\$ 24,800	\$ 17,100	\$ 7,700	July 2032	1
Carried	Two tandem plows	\$ 47,600	\$ 32,250	\$ 15,350	July 2033	2
Proposed	Landfill Compactor	\$ 30,475	\$ 20,650	\$ 9,825	July 2033	2
Carried	Pumper Truck	\$ 15,980	\$ 10,880	\$ 5,100	July 2033	2
Carried	Roads Pickup	\$ 7,500	\$ 6,000	\$ 1,500	July 2027	3
<b>Total</b>		<b>\$ 455,125</b>	<b>\$ 330,830</b>	<b>\$ 124,295</b>		

**Notes:**

1. Loan is not funded through taxation, rather user fees.
2. Assumed January 1, 2023, as loan debenture date. 10-year loan proposed – only one payment in 2023. Amounts will be doubled in 2024.
3. Assumed March 1, 2023, as loan debenture date. 5-year loan proposed – only one payment in 2023. Amount will be doubled in 2024.
4. Only one payment as loan matures in February 2023.

# Considerations

The following items have not been included in the directional budget numbers, however, these important programs should also be considered.



	Item cut from directional budget	Levy Impact	Total Cost
1	Additional reserve contribution for fire truck replacement	\$75,000	\$75,000
2	Additional bridge reserve contribution	\$150,000	\$150,000
3	Rubber tire excavator (availability pending). Total cost \$450,000, funded through debenture with an annual amount of \$55,000 for 10 years. Will reduce brushing by \$50,000 and ditching by \$37,500 as the work can be done in-house.	\$32,500 savings	\$32,500 savings
4	Arena parking lot resurface	\$75,000	\$75,000
5	Additional training for volunteer firefighters	\$90,000	\$90,000
6	Reserve for site work/closure of landfill	\$30,000	\$30,000
7	Memorial Building roof repair (budgeted \$25,000 in 2022 for engineering study for repair requirements - \$23,000 left unspent)	\$62,000	\$85,000



**THE CORPORATION OF THE MUNICIPALITY OF MARMORA AND LAKE**

**BYLAW NUMBER 2023-22**

Being a bylaw to confirm the proceedings of the Special Budget Meeting of Council held on the 28<sup>th</sup> day of March 2023.

**WHEREAS** the Municipal Act, 2001 grants powers to a municipality to exercise its authority under this or any other Act;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Marmora and Lake at this meeting be adopted by bylaw;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Marmora and Lake orders and enacts as follows:

1. That the action of the Council of the Municipality of Marmora and Lake in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Marmora and Lake, at this meeting held on the 28<sup>th</sup> day of March 2023 is hereby adopted and confirmed as if all such proceedings were expressly embodied in this bylaw.
2. That the Mayor and proper officials of the Corporation of the Municipality of Marmora and Lake are hereby authorized and directed to do all things necessary to give effect to the action of the Council referred to in the preceding section hereof.
3. That the Mayor and Clerk be authorized and directed to execute all documents in that behalf and to affix thereto the seal of the Corporation of the Municipality of Marmora and Lake.

READ A FIRST TIME this 28<sup>th</sup> day of March 2023

READ A SECOND TIME 28<sup>th</sup> day of March 2023

READ A THIRD TIME this 28<sup>th</sup> day of March 2023

PASSED IN OPEN COUNCIL this 28<sup>th</sup> day of March 2023

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Mayor (Jan O'Neill)

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Deputy Clerk (Kristen McConnell)